



Walla Walla County Conservation District

325 North 13th Ave.
Walla Walla, WA 99362-9526
Phone (509) 522-6340, Ext. 5

REQUEST FOR PROPOSALS

Voluntary Stewardship Program

Walla Walla County Conservation District (WWCCD)

The Walla Walla County Conservation District (WWCCD) is requesting proposals from qualified consultants or individuals to assist in developing the Voluntary Stewardship Program (VSP). The consultant/individual will be tasked with:

- a. Development of a VSP work plan and outreach strategy that meets the requirements as described in the RCW (36.70A.700) that establishes the VSP program.
- b. Develop the work plan in consultation with and under the direction of the local VSP Watershed Work Group and WWCCD staff
- c. Establishing a baseline for monitoring and reporting, in coordination with the local VSP Watershed Work Group.
- d. Attending 10 of the VSP Watershed Work Group Meetings (2 hour duration)
- e. Attending 5 of the WWCCD VSP staff meetings (2 hour duration)

Background

The Voluntary Stewardship Program is a new approach for counties to participate in a watershed-based, collaborative stewardship planning process that uses incentives to promote agricultural and environmental stewardship. The goal of VSP is to protect and enhance critical areas where agricultural activities are present, while maintaining and improving the long-term viability of agriculture in Walla Walla County.

WWCCD has staff that will assist the contractor/consultant in the Work Plan development by completing the following components:

- a. Compile and review water quality, watershed management, farmland protection, and species recovery data and plans applicable to the development of the Voluntary Stewardship Work Plan.
- b. Compile and review maps of agricultural production areas and critical areas. (Auto-CAD and GIS capable)
- c. Develop contacts lists of landowners/operators in critical areas.
- d. Develop and maintain web page.
- e. Begin the outreach required by Voluntary Stewardship Program
- f. Coordinate and schedule required meetings

CONSERVATION - DEVELOPMENT – SELF-GOVERNMENT



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Compensation:

- a. Time and material (July 1, 2016 thru June 30, 2017).
- b. Additional funding may become available for FY 2018 if approved by Washington State Legislature.

Evaluation Criteria

- a. Experience with similar projects.
- b. Overall quality of statement of qualifications and experience of project team members.
- c. Clarity and completeness of proposal and budget.
- d. Ability to begin work July 1, 2016 and complete work in a timely manner. (To be determined by agreed to milestones, in negotiated contract)

How to Submit

Proposals must be submitted to the Walla Walla County Conservation District (WWCCD) at 325 North 13 Ave, Walla Walla, WA 99362, prior to 4 p.m. on May 31, 2016. The Walla Walla County Conservation District (WWCCD) reserves the right to reject any and all proposals, to waive informalities in the Request for Proposals, and to award the contract based on a fair appraisal of the services and skills offered. The District will not necessarily be bound by the lowest price submitted for consideration.

Any questions regarding this Request for Proposal should be directed to Jeff Klundt, VSP Coordinator or by calling (509) 522-6340 ext. 121.

NO PROPOSAL SHALL BE ACCEPTED AFTER THE DATE AND TIME NOTED ABOVE.

DATED May 17, 2016