



Walla Walla County Conservation District

November 2023 Board Meeting

Date: Nov. 13, 2023

Time: 4:00 p.m.

Place: In person and via Zoom

Presiding Officer: Jeff Schulke (Honorary Chair)

Supervisors Present: Don Schwerin, Jesse McCaw

Supervisor absent: Jim Kent, Alyson Buckley

Other Agencies: Rachel Wieme, WSU Extension

Also present: Renee Hadley, Jenny Freer, Eila Chin

Members of the Public: Dan M.

The meeting was called to order at 4:00 p.m. by Jeff Schulke.

Schulke invited the public to comment; Dan had complemented the coordinated efforts of the watershed and wondered about upcoming events. Hadley stated there was an upcoming meeting at Whitman College in the Reid Center.

Minutes: The Board reviewed the Oct. 9th board meeting minutes. **Motion by Don Schwerin and second by Jesse McCaw to approve the Oct. 9th board minutes as presented, motion passed.**

Financial Reports: The board reviewed the October Financial Reports. **Motion by Jesse McCaw and second by Don Schwerin to approve the October financial reports and pay the bills, motion passed.**

As of this date Nov. 13 2023 the Board by a majority vote does approve for payment checks included in the Oct. financial reports and further described as follows: Checks 14823 to 14856, revenues \$279,955.82 and expenses \$212,872.47; total all accounts \$254,015.89

New Business:

- 1. Partner Reports: Wieme** stated that as an agronomist with Walla Walla County, asked the conservation district to help gather three groups of producers from the county (Prescott, Walla Walla, and Touchet) to hear concerns from local producers around soil health and residue management. Wieme is also conducting a three-part series of workshops on soil acidity management.
- 2. Revised Resolution to Set the Annual Meeting Location/Date: Hadley** presented the new location of the Water and Environmental Center at Walla Walla Community

College due to the airport being under construction during the time of the meeting.



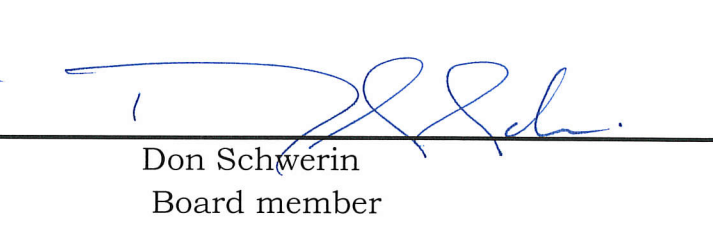
Motion by Jesse McCaw and second by Don Schwerin to approve the Annual meeting and election date of January 23rd, 2024 from 8am to Noon at the Environmental Center at WWCC: motion passed.

3. **Request to Edit the Authorized Signatories for the Banner Bank Account:** Hadley shared information about the Certificate of Deposit account at Banner Bank that needs updated signatories. Renee Hadley, Jenny Freer, and Jim Kent were approved to be signatories. **Motion by Jesse McCaw and second by Don Schwerin to approve District Manager, Bookkeeper, and Board President as signatories: motion passed.**
4. **Request to Approve SCC Addendum:** Hadley shared two addendums needing to be approved.
 - a. **VSP Monitoring funds in the amount of \$47,000. Motion by Don Schwerin and second by Jesse McCaw to approve the SCC Addendum as presented: motion passed.**
 - b. **Forest Health & Community Wildfire Resiliency, \$66,000 for thinning, outreach, and staff time. Motion by Jesse McCaw and second by Don Schwerin to approve the SCC Addendum as presented: motion passed.**
5. **Review of WACD South Central and Southeast area Meetings:** Hadley reviewed the two area meetings and a consensus was gathering about the quick growth of funding sources and the impact it has had throughout the districts. There were many resolutions brought forth from both groups which have been moved up to the next stage of approval. Hadley then shared the Walla Walla County Conservation District won the Southeast District of the Year award.
6. **Financial Outlook:** Hadley reviewed a summary sheet of all grants submitted in 2023 and where they are at in the approval process. **Freer** reviewed a summary of financial balances for all open grants.
7. **Review of Manual Policies and request to approve changes:** Hadley presented manual edits to the October 2021 Personnel Manual. Edits were made to the probationary period policy and the termination policy. **Jesse McCaw moved and Don Schwerin seconded to approve the draft revisions to the Personnel Manual, motion passed.**
8. **Board & CD Governance:** Hadley will circulate the questionnaire for the board members relating to the Board self-evaluation. Informed the board of a break-in of our shed where over \$3,000 of merchandise was stolen. State Auditors Office finished their Audit of the 2020-2022 years and WWCCD did great.

- 9. Program Updates: Hadley** explained that the Noxious Weed Control Board has two positions that are open. It was also explained that Vic Reeve is vacating his position at the end of the month.

With no further business on the agenda, at 5:09 the meeting was adjourned without a formal motion.

Respectfully submitted,

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|  Jenny Freer District Staff |  Jim Kent Chair |  Don Schwerin Board member |
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Next meeting: December 11, 2023 at 4:00 p.m.

Motions:

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| To approve the Oct 9 th board meeting minutes as written, | Motion: Schwerin Second: McCaw Motion passed |
| To approve the Oct. financial report, as presented | Motion: McCaw Second: Schwerin Motion passed |
| To approve the date/location for the annual meeting and election, as presented | Motion: McCaw Second: Schwerin Motion passed |
| To approve the request to edit the authorized signatories for Banner Bank, as presented | Motion: McCaw Second: Schwerin Motion passed |
| To approve SCC addendum for VSP monitoring, as presented | Motion: Schwerin Second: McCaw Motion passed |
| To approve SCC addendum for Forest Health & Community Wildfire Resiliency, as presented | Motion: McCaw Second: Schwerin Motion passed |
| To approve edits to the personnel manual and make changes, as presented | Motion: McCaw Second: Schwerin Motion passed |